

P.O. Box 234 Boothbay, ME 04537 207-633-8000

www.MaineGardens.org

## Server

**Reports to:** Creative Culinary Manager

FLSA: Hourly, non-exempt

Summary: Café Servers attend to and serve Gardens guests and assist other staff as needed.

**Essential Functions:** (This job requires the performance of the following tasks, with or without accommodation. Incumbents may be regularly or occasionally required to assume additional responsibilities or perform additional tasks.)

- Knowledge of menu items and ingredients.
- Attend to the needs of Café customers.
- Take orders and place them in a timely manner for kitchen staff.
- Clear tables.
- Close out bills and make change.
- Assist other waitstaff, host/hostess, cashiers, supervisors, and managers as needed.

## Qualifications:

- Excellent people skills.
- Ability to work efficiently in a fast-paced, high-volume environment.
- Ability to maintain composure and a positive mindset under pressure.
- Ability to be on one's feet up to six hours at a time.
- Experience in a guest-centric customer service position or as a server a plus, but not required.

**Work schedule:** This is a seasonal position, mid-May through October. Summer hours are approximately 10am-3:30pm and may include weekends and occasional evening shifts.

**Physical and environmental factors:** The work is performed primarily indoors but may include exposure to heat, cold, and moist conditions. Incumbents stand and walk up to six hours at a time, lift and carry up to 25 pounds, reach and manipulate items with hands throughout the day. Position must have facility communicating verbally in English.

This is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts, or working conditions associated with the job. While this job description is intended to be an accurate reflection of the current job, the company reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed when circumstances dictate (such as emergencies, changes in personnel, work load, rush jobs, or technological developments).

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