



School Group Reservation Policies and Pricing Information

- In order to fully accommodate each school or youth group, we require groups (both self-guided or guided) to book at least two weeks in advance through the Education Department; in return we provide your group with a classroom space (indoors or out) to call home for the day.
- Please email fieldtrips@mainegardens.org or call Bridget VerVaet, Youth Programs Educator, at 207-633-8037 to schedule your visit.
- School groups that do not book through the Education Department will be directed to the Visitor Center to pay the regular daily rate and are not guaranteed a classroom space.
- The field trip season runs from May 1-Oct. 17. Field trip days at the Gardens are Sunday-Saturday in the Spring and Fall and Sunday-Saturday, excluding Mondays and Fridays in the Summer as available.
- School groups may not exceed 80 students on any given day. If your school group is larger than this, we encourage you to make your reservations early so that we divide your visit into multiple days.
- We require a 1:5 ratio of chaperone : student, regardless of age of the group. Our expectation is that chaperones will remain with students at all times. Chaperones should be assigned to groups of five students or less, before arriving at the Gardens.
- Our group admission rate for schools is \$95 per class (not to exceed 25 students per class).
- The discounted group admission for school groups includes the admission for teachers and chaperones that are required in order to meet the 1:5 (adult : child) field trip ratio for visiting school groups. Any additional adults above this ratio, will be charged our standard group admission rate for adults of \$12/each.

COASTAL MAINE
BOTANICAL
GARDENS 

- We require one form of payment. We accept purchase orders, cash, credit card, or organizational check.
- Adult chaperones arriving apart from the school bus should be included in the one payment.
- Groups should designate a group leader to meet the Gardens staff on arrival and process admissions.
- If you have reserved a tour for your group, but arrive late the day of your visit, the Gardens reserves the right to modify your tour to fit the adjusted time frame.
- Please notify us if your group includes students with special needs. You will be contacted by a staff member to discuss possible accommodations. Our Central Gardens are ADA compliant. We have a limited number of wheelchairs and scooters for loan on a first-come, first-serve basis.
- Lincoln County schools have free admission on the first Wednesday of every month. We have a special admission policy for AOS 98 school groups—please call for more information; reservations are still required.
- Our policy is that, on entering the Gardens, you grant permission for us to use your image for promotional purposes. Please notify us in writing of any exceptions prior to your visit.